

Agenda Request For: <sup>24</sup> ~~October 12~~, 2005 Expansion Item

Department: Solid Waste

Background: The current closure permit (Permit #0126326-002-SF) expires on February 20, 2006. FDEP requires that the renewal application be submitted to FDEP 60 days prior to the permit expiration date or by December 20, 2005. This renewal is required every 5 years and was last performed in 2000 at a cost of \$39,490.00. The attached cost proposal for FY 2005/2006 is \$46,755, this includes \$2960.00 for the additional task required for Stormwater Inspection, and this proposal has increased \$4,305 since the year 2000, due to slight increase in labor charges from Golder & Associates. There will also be a cost of \$2,000.00 for application

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens: Cost increase over a five-year period of \$4,305.00

Action requested and recommendation: Request the Board Approve the cost proposal from Golder & Associates for FY 2005-2006 closure permit application for the closed West Nassau Landfill. And to approve the attached budget transfer to provide adequate funding.

Is this action consistent with the Nassau County Comprehensive Land Use Plan?

N/A

Funding Source: 70361534-<sup>531322</sup>~~531302~~ \$46,755

Budgeted Items 70361534-<sup>531322</sup>~~531322~~ \$2,000

<sup>549006</sup>

Reviewed by:

Department Head

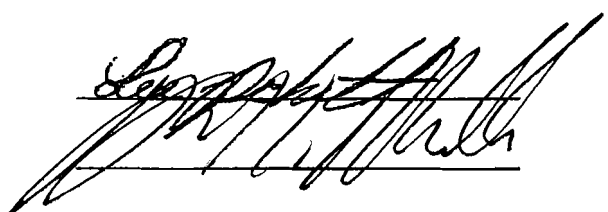
Legal

Administrator

Finance

Administrative Services

Grants

  
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Revised 09/05

**APPROVED**

DATE 10/24/05 *BKS*

Agenda Request For: **October 12, 2005 Expansion Item**

Department: **Solid Waste**

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Is this action consistent with the Nassau County Comprehensive Land Use Plan?

N/A

Funding Source: **70361534-531322. \$46,755**

**Budgeted Items 70361534-549006 \$2,000**

Reviewed by:


Department Head



Legal

\_\_\_\_\_

Administrator



Finance

*attached BT.  
puts funds in proper lines*

Administrative Services

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Grants

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## Budget Transfer Request

Requesting Dept: Administrative Services Fund: Solid Waste Transfer # SW-2

Requested By: Cathy Lewis Date: 10/3/2005

Purpose: Provide funding for Golder proposal 993-3928.60 "2005 Closure Permit Renewal Application  
Closed West Nassau Landfill" \$46,755 and FDEP permit application fee \$2,000.  
70361534-Old West Nassau Closed, 70341534-Landfill Operations

Fin. Serv.  
Use Only

Verified  
Available

	Acct. Number	Acct. Description	Amount	Available Balance	
Transfer:					
From:	<u>70361534-531000</u>	<u>Professional Services</u>	<u>\$ (30,000.00)</u>	<u>\$ 35,000.00</u>	
To:	<u>70361534-531322</u>	<u>PS-Golder-Permit Renewal</u>	<u>\$ 30,000.00</u>	<u>\$ -</u>	
From:	<u>70341534-531000</u>	<u>Professional Services</u>	<u>\$ (16,755.00)</u>	<u>\$ 300,000.00</u>	
To:	<u>70361534-531322</u>	<u>PS-Golder-Permit Renewal</u>	<u>\$ 16,755.00</u>	<u>\$ 30,000.00</u>	
From:	<u>70341534-531000</u>	<u>Professional Services</u>	<u>\$ (2,000.00)</u>	<u>\$ 283,245.00</u>	
To:	<u>70361534-549006</u>	<u>WN Permit Renewal</u>	<u>\$ 2,000.00</u>	<u>\$ -</u>	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	

Approved By: BOCC: \_\_\_\_\_ Clerk of Courts: \_\_\_\_\_  
 Date: \_\_\_\_\_ Date: \_\_\_\_\_

Financial Services Use Only

Action Completed: \_\_\_\_\_  
 Signature/Date: \_\_\_\_\_

*Oct. 24th*

Agenda Request For: ~~October 12, 2005~~

Department: *Solid Waste*

Background: *The current closure permit (Permit #0126326-002-SF) expires on February 20, 2006. FDEP requires that the renewal application be submitted to FDEP 60 days prior to the permit expiration date or by December 20, 2005. This renewal is required every 5 years and was last preformed in 2000 at a cost of \$39,490.00. The attached cost proposal for FY 2005/2006 is \$46,755, this includes \$2960.00 for the additional task required for Stormwater Inspection, and this proposal has increased \$4,305 since the year 2000, due to slight increase in labor charges from Golder & Associates. There will also be a cost of \$2,000.00 for application*

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Is this action consistent with the Nassau County Comprehensive Land Use Plan?

N/A

Funding Source: *70361534-531322. \$46,755*

*Budgeted Items 70361534-549006 \$2,000*

Reviewed by:

Department Head

*Lee Phillips*

Legal

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Administrator

\_\_\_\_\_

Finance

\_\_\_\_\_

Administrative Services

*[Signature]*

Grants

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Revised 09/05

05 OCT -5 AM 10:07

COUNTY CLERK'S OFFICE

Oct. 24,

Agenda Request For: ~~October 12, 2005~~ Expansion Item

Department: **Solid Waste**

**Background:** The current closure permit (Permit #0126326-002-SF) expires on February 20, 2006. FDEP requires that the renewal application be submitted to FDEP 60 days prior to the permit expiration date or by December 20, 2005. This renewal is required every 5 years and was last performed in 2000 at a cost of \$39,490.00. The attached cost proposal for FY 2005/2006 is \$46,755, this includes \$2960.00 for the additional task required for Stormwater Inspection, and this proposal has increased \$4,305 since the year 2000, due to slight increase in labor charges from Golder & Associates. There will also be a cost of \$2,000.00 for application

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Is this action consistent with the Nassau County Comprehensive Land Use Plan?

N/A

Funding Source: 70361534-531322. \$46,755

Budgeted Items 70361534-549006 \$2,000

Reviewed by:

Department Head

*[Signature]*

Legal

\_\_\_\_\_

Administrator

*[Signature]*

attached BT.  
puts funds in proper lines

Finance

\_\_\_\_\_

Administrative Services

\_\_\_\_\_

Grants

09.24,  
Agenda Request For: ~~October 12, 2005~~ Expansion Item

Department: Solid Waste

Background: The current closure permit (Permit #0126336-002-SF) expires on February 20, 2006. FDEP requires that the renewal application be submitted to FDEP 60 days prior to the permit expiration date or by December 20, 2005. This renewal is required every 5 years and was last performed in 2000 at a cost of \$39,490.00. The attached cost proposal for FY 2005/2006 is \$46,755, this includes \$2960.00 for the additional task required for Stormwater Inspection, and this proposal has increased \$4,305 since the year 2000, due to slight increase in labor charges from Golder & Associates. There will also be a cost of \$2,000.00 for application

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N/A

Funding Source: 70361534-~~531302~~ <sup>531322</sup> \$46,755

Budgeted Items 70361534-~~531322~~ <sup>549006</sup> \$2,000

Reviewed by:

Department Head

Legal

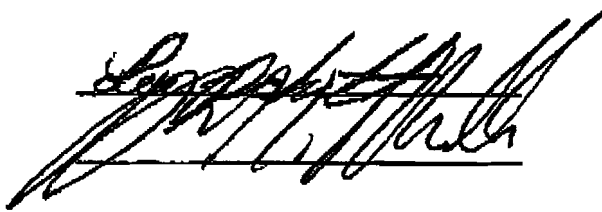
Administrator

Finance

Administrative Services

Grants

Revised 09/05



FOR 2006 13

	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
470 SOLID WASTE MGMT FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
-----							
470 SOLID WASTE MGMT FUND							
-----							
70361534 WN PH I OLD POST-CLOSURE							
-----							
70361534 512000 REGULAR SALARIES AND WAGES	10,404	0	10,404	.00	.00	10,404.00	.0%
70361534 513000 OTHER SALARIES/WAGES(NO RE	0	0	0	.00	.00	.00	.0%
70361534 514000 OVERTIME	0	0	0	.00	.00	.00	.0%
70361534 515000 SPECIAL PAY (NO RETIREMENT	0	0	0	.00	.00	.00	.0%
70361534 521010 FICA TAXES	645	0	645	.00	.00	645.00	.0%
70361534 521020 MEDICARE TAXES	151	0	151	.00	.00	151.00	.0%
70361534 522000 RETIREMENT	868	0	868	.00	.00	868.00	.0%
70361534 523010 LIFE & HEALTH INSURANCE	12,628	0	12,628	.00	.00	12,628.00	.0%
70361534 524010 WORKERS' COMPENSATION	1,330	0	1,330	.00	.00	1,330.00	.0%
70361534 525000 UNEMPLOYMENT COMPENSATION	0	0	0	.00	.00	.00	.0%
70361534 531000 PROFESSIONAL SVCS	(1) 35,000	0	35,000	.00	.00	35,000.00	.0%
70361534 531302 PROF SERVICES-GOLDER	0	0	0	.00	.00	.00	.0%
70361534 531322 PS-GOLDER-PERMIT RENEWAL	0	46755	46755	.00	.00	.00	.0%
70361534 531324 PS-GOLDER-CAR	865	0	865	.00	.00	865.00	.0%
70361534 531325 PS-GOLDER-O&M LFG 3928.41	0	0	0	.00	.00	.00	.0%
70361534 531327 GOLDER 3928.49 TASK 1000(1	0	0	0	.00	.00	.00	.0%
70361534 531351 PROF SVC-FRENCH DRN LEECH	100,000	0	100,000	.00	.00	100,000.00	.0%
70361534 543000 UTILITY SERVICES	600	0	600	.00	.00	600.00	.0%
70361534 544000 RENTALS AND LEASES	0	0	0	.00	.00	.00	.0%
70361534 546000 REPAIRS & MAINTENANCE	900	0	900	.00	.00	900.00	.0%
70361534 549006 WN PC PERMIT RENEWAL	2000	0	2000	.00	.00	.00	.0%
70361534 549340 CHANGE IN POST-CLOSURE EST	0	0	0	.00	.00	.00	.0%
70361534 552000 MISC OPERATING SUPPLIES	750	0	750	.00	.00	750.00	.0%
70361534 552020 GAS, OIL & LUBRICANTS	525	0	525	.00	.00	525.00	.0%
70361534 552640 EQUIPMENT <\$750	350	0	350	.00	.00	350.00	.0%
70361534 564000 EQUIPMENT	0	0	0	.00	.00	.00	.0%
70361534 564001 EQUIP \$5000 OR GREATER	0	0	0	.00	.00	.00	.0%
TOTAL WN PH I OLD POST-CLOSURE	165,016	0	165,016	.00	.00	165,016.00	.0%
TOTAL SOLID WASTE MGMT FUND	165,016	0	165,016	.00	.00	165,016.00	.0%
TOTAL EXPENSES	165,016	0	165,016	.00	.00	165,016.00	.0%
GRAND TOTAL	165,016	0	165,016	.00	.00	165,016.00	.0%

\$ 145,388  
per BT approval  
9/30/05

a) \$ 46,755 Golder proposal .60  
\$ 30,000 acc 70361534-531000  
\$ 16,755 acc 70341534-531000

(1) \$ 30,000 for renewal

b) \$ 2000 permit fee  
BT acc 70341534-531000

PROJECTION: 20061 2005/2006 Budget

FOR PERIOD 13

ACCOUNTS FOR:	2004	2005	2005	2005	2005	2006	PCT
SOLID WASTE MGMT FUND	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	FINAL	CHANGE
-----							
70340534 SMALL QUANTITY GENERATOR PRGM							
-----							
70340534 540000 TRAV&PDIEM	.00	600.00	600.00	.00	600.00	600.00	.0%
70340534 541020 POSTAGE	352.32	475.00	475.00	364.52	475.00	475.00	.0%
70340534 541040 COM-COMPUT	.00	250.00	250.00	215.00	250.00	250.00	.0%
70340534 551000 OFFICE SUP	237.30	800.00	800.00	443.71	800.00	800.00	.0%
70340534 552000 MISC SUPPL	.00	100.00	100.00	31.20	100.00	100.00	.0%
70340534 552640 EQUIP<\$750	.00	150.00	150.00	149.99	150.00	150.00	.0%
70340534 554000 DUES/SUBSC	.00	130.00	130.00	50.00	130.00	130.00	.0%
TOTAL SMALL QUANTITY GENERAT	589.62	2,505.00	2,505.00	1,254.42	2,505.00	2,505.00	.0%
-----							
70341534 LANDFILL OPERATIONS							
-----							
70341534 512000 REG SALARY	602,643.50	617,795.00	589,795.00	509,322.23	617,795.00	441,586.00	-25.1%
70341534 514000 OVERTIME	79,726.21	71,220.00	68,620.00	59,047.43	71,220.00	22,100.00	-67.8%
70341534 521010 FICA TAXES	41,327.13	42,719.00	42,719.00	34,207.09	42,719.00	28,749.00	-32.7%
70341534 521020 MEDICARE T	9,665.25	9,991.00	9,991.00	8,000.12	9,991.00	6,724.00	-32.7%
70341534 522000 RETIREMENT	49,895.04	58,069.00	58,069.00	42,456.01	58,069.00	38,672.00	-33.4%
70341534 523010 L & H INS	84,024.49	103,684.00	103,684.00	83,276.02	103,684.00	72,890.00	-29.7%
70341534 523020 RET-HEALTH	.00	.00	2,600.00	2,207.40	.00	4,945.00	90.2%
70341534 524010 WKRS COMP	82,245.00	63,012.00	63,012.00	43,316.00	63,012.00	42,316.00	-32.8%
70341534 524021 WC-GRIT	1,182.82	.00	.00	.00	.00	.00	.0%
70341534 531000 PROFESSION	11,164.14	50,000.00	25,000.00	8,743.75	50,000.00	300,000.00	1100.0%
70341534 531031 EMPLOY PHY	160.00	130.00	130.00	.00	130.00	130.00	.0%
70341534 531035 DRUG TEST	722.00	1,575.00	1,575.00	436.00	1,575.00	1,350.00	-14.3%
70341534 531302 PS-GOLDER	2,878.88	82,000.00	65,099.00	26,854.80	53,494.00	102,000.00	56.7%
70341534 531311 PS-W NASSA	33,548.00	52,225.00	52,225.00	52,225.00	52,225.00	53,000.00	1.5%
70341534 531313 PS-LEE-WN	207,561.40	310,000.00	310,152.00	257,152.00	291,433.00	* 295,000.00	350,000
70341534 531324 GOLDER-CAR	4,769.50	7,780.00	7,780.00	3,834.68	7,780.00	5,000.00	-35.7%
70341534 531325 PS-O&M LFG	3,457.08	.00	4,500.00	2,973.74	4,500.00	11,000.00	144.4%
70341534 531326 PS-GOLDER	.00	2,623.00	2,623.00	.00	2,623.00	2,000.00	-23.8%
70341534 531327 G-1000-90%	3,862.20	.00	.00	.00	.00	26,000.00	.0%
70341534 531329 G-TSK 2000	4,401.31	.00	1,594.00	297.50	1,594.00	.00	-100.0%
70341534 531390 G-TSK-4000	8,688.18	.00	10,372.00	3,172.50	10,372.00	.00	-100.0%
70341534 531391 G-TSK-3000	30,494.41	22,000.00	.00	.00	22,000.00	.00	.0%
70341534 531392 G-TSK-5000	4,727.22	.00	2,783.00	2,301.58	.00	.00	-100.0%
70341534 531393 G-TSK-6000	1,477.50	.00	1,663.00	1,248.59	.00	.00	-100.0%
70341534 531394 G-3928.50	6,977.91	.00	500.00	325.00	500.00	.00	-100.0%
70341534 531395 G.51-EXP W	5,274.41	.00	.00	.00	.00	.00	.0%
70341534 531396 G-BRRW PIT	3,131.24	15,000.00	395.00	395.00	15,000.00	.00	-100.0%
70341534 531397 G-PERMIT-W	.00	50,888.00	50,888.00	42,856.25	50,888.00	.00	-100.0%
70341534 531398 G-TSK-7000	.00	.00	2,155.00	1,182.50	.00	.00	-100.0%
70341534 531450 PS-O/F ANA	57,924.04	.00	115,582.00	48,498.85	115,582.00	50,000.00	-56.7%

70341534-549010 Recording fees-licens (SA)  
 (Am m. Love, TD 9/26/05 only cost to BCC will be  
 item recording other than 29afee  
 shifted special assessment cost now not needed  
 in 541021, 547000, 546020 to 549010

24,645.



Org code: 70361534 WN PH I OLD POST-CLOSURE Type: E  
 Object code: 531322 PS-GOLDER-PERMIT RENEWAL Status: A  
 Project code: \*UNKNOWN\* Budgetary: Y

Fund 470 SOLID WASTE MGMT FUND  
 Department 361 WN PH I OLD POST-CLOSURE  
 Function 534 PE-GARBAGE/SOLID WASTE CONTROL  
 Major Functi 53 PHYSICAL ENVIRONMENT  
 \*UNKNOWN\*  
 \*UNKNOWN\*  
 \*UNKNOWN\*  
 Object 531322 PS-GOLDER-PERMIT RENEWAL  
 Project \*UNKNOWN\*

Full description: PS-GOLDER-PERMIT RENEWAL Short desc: GOLDR-PERM  
 Reference Acct: Auto-encumber? (Y/N) N

----- CURRENT YEAR MONTHLY AMOUNTS -----				
PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	.00	.00	.00
02	.00	.00	.00	.00
03	.00	.00	.00	.00
04	.00	.00	.00	.00
05	.00	.00	.00	.00
06	.00	.00	.00	.00
07	.00	.00	.00	.00
08	.00	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	.00	.00	.00	.00

----- CURRENT YEAR TOTAL AMOUNTS -----			
Actual (Memo)	.00	Original Budget	.00
Encumbrances	.00	Budget Tranfr In	.00
Requisitions	.00	Budget Tranfr Out	.00
Total	.00	Carry Fwd Budget	.00
Available Budget	.00	Carry Fwd Bud Tfr	.00
Percent Used	.00	Revised Budget	.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	.00
Encumb-Last Yr	.00	DEPT REQ	.00
Actual-Last Yr	.00	REQUESTED	.00
Estim-Actual	.00	RECOMMENED	.00
	.00	FINAL	.00

## Cathy Lewis

---

**From:** Cathy Lewis  
**Sent:** Thursday, September 29, 2005 8:22 AM  
**To:** Melissa Ransom  
**Cc:** Sue Rice; Lee Pickett; Michael Mahaney  
**Subject:** RE: Golder 10/12/05 expansion item!!

**Importance:** High

Agenda request needs

1. clean proposal with correct table attached
2. explanation as to increase from 2000 permit renewal cost.
3. detail of total estimated cost for permit renewal
  - a. Golder Quote
  - b. Golder Direct expenses estimate (if not include in a.)
  - c. Permit application fee
4. action also needs to include approval of transfer

I will then prepare budget transfer and email to you for inclusion in agenda item.

I have not received response except from you this morning.

Cathy Lewis  
Administrative Services Department  
Nassau County Board of County Commissioners  
96160 Nassau Place  
Yulee, FL 32097  
(904)491-7370 phone ext 2807  
(904)321-5917 fax

-----Original Message-----

**From:** Melissa Ransom  
**Sent:** Thursday, September 29, 2005 8:13 AM  
**To:** Cathy Lewis  
**Cc:** Sue Rice; Lee Pickett; Michael Mahaney  
**Subject:** RE: Golder 10/12/05 expansion item!!

Good Morning

Here are some answers you had from yesterday regarding Golder Proposal for Closure permit Renewal..

Melissa

-----Original Message-----

**From:** Cathy Lewis  
**Sent:** Wednesday, September 28, 2005 2:59 PM  
**To:** Melissa Ransom  
**Cc:** Sue Rice; Lee Pickett; Michael Mahaney  
**Subject:** RE: Golder 10/12/05 expansion item!!  
**Importance:** High

A few questions:

1. note at bottom "West Nassau Permit renewal costs for 2006-2006 are \$50,888. What does this amount represent and how was it derived?  
**[Melissa Ransom]** Cathy, this was just a notation on ,my part comparing closed numbers to active West Nassau figures, it was basically just a note for myself.
2. 2nd paragraph-What is the permit application cost amount? Account 70361534-549006 permit renewal is correct account to use for permit application fee.  
**[Melissa Ransom]** The cost is \$2,000 for application
3. Golder quotes cost of \$46,755, page 4, but Table 1 has cost summary total of \$39,480. Why the difference?



Account 70341534-531322 Golder Permit Renewal is correct account for this cost.

**[Melissa Ransom]** Wendy had submitted the incorrect sheet to represent those numbers, I had caught this while drafting yesterday morning & called her so we could verbally go over the figures & what the cost increases were for etc...I am reading her email response to you this morning, it appears Charlotte already sent this to you correct? let me know

4. 2nd Paragraph under cost estimate sentence "Direct expenses will be marked-up 10 percent for administrative purposes." Does the \$46,755 include this 10%? Needs to be added to \$46,755.

**[Melissa Ransom]** Let me look over this question & get response..

5. What is the itemized costs for Old West Nassau permit renewal?

Contacted Charlotte, since you left already, and she was to contact Wendy.

Cathy Lewis  
Administrative Services Department  
Nassau County Board of County Commissioners  
96160 Nassau Place  
Yulee, FL 32097  
(904)491-7370 phone ext 2807  
(904)321-5917 fax

-----Original Message-----

**From:** Melissa Ransom  
**Sent:** Wednesday, September 28, 2005 9:03 AM  
**To:** Cathy Lewis  
**Cc:** Sue Rice; Lee Pickett; Michael Mahaney  
**Subject:** RE: Golder 10/12/05 expansion item!!

yes I have made notes & just faxed you the draft agenda request form with fund amounts for review..

-----Original Message-----

**From:** Cathy Lewis  
**Sent:** Tuesday, September 27, 2005 3:46 PM  
**To:** Melissa Ransom  
**Cc:** Sue Rice; Lee Pickett; Michael Mahaney  
**Subject:** RE: Golder 10/12/05 expansion item!!

Correct, a/c 70361534-531000 is the funding source account with a transfer to 70361534-531322 Golder-Permit Renewal and additional funding from reserves (only \$35K in account 531000 and for SDS also). I have not reviewed yet, did you and Lee get questions answered as to price quote?

Cathy Lewis  
Administrative Services Department  
Nassau County Board of County Commissioners  
96160 Nassau Place  
Yulee, FL 32097  
(904)491-7370 phone ext 2807  
(904)321-5917 fax

-----Original Message-----

**From:** Melissa Ransom  
**Sent:** Tuesday, September 27, 2005 3:32 PM  
**To:** Cathy Lewis  
**Subject:** Golder 10/12/05 expansion item!!

Cathy,  
on the funding for the request I budgeted funds for this & am aware that we will have to do a BT later but trying to get this packet over to Sabrina today I wanted to verify that we will just list the account 70361534-53100 professional services (permit renewal was originally budgeted here)

Thanks  
Melissa

*Administrative Assistant*

## Cathy Lewis

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**From:** Cathy Lewis  
**Sent:** Monday, October 03, 2005 3:24 PM  
**To:** Melissa Ransom  
**Cc:** Sue Rice; Sabrina Robertson; Joyce Bradley; Ted Selby; Lee Pickett  
**Subject:** FW: Agenda Request 10-12-05 Expansion item (Closure permit application)

**Importance:** High

Please see attached budget transfer to accompany the below 10/12/05 agenda request regarding Old West Nassau Permit renewal. After correction of top agenda page, please submit budget transfer and corrected agenda package to appropriate county personnel for approval.



SW OWN permit  
101205.pdf

Cathy Lewis  
Administrative Services Department  
Nassau County Board of County Commissioners  
96160 Nassau Place  
Yulee, FL 32097  
(904)491-7370 phone ext 2807  
(904)321-5917 fax

-----Original Message-----

**From:** Sue Rice  
**Sent:** Monday, October 03, 2005 2:39 PM  
**To:** Melissa Ransom  
**Cc:** Joyce Bradley; Cathy Lewis; Sabrina Robertson  
**Subject:** Agenda Request 10-12-05 Expansion item (Closure permit application)

Melissa,  
Please see attached - Agenda - funding information incorrect - see attached email 09-29-05 from Cathy Lewis. Please resubmit top sheet of agenda request with correct funding information and get the necessary authorized signatures and forward to Sabrina Robertson ASAP. Cathy Lewis will do necessary budget transfer for funding.



SW 10-12-5  
expansion.pdf



SW email  
9-29-05.pdf

Thanks  
Sue Butler  
srice@nassaucountyfl.com  
Administrative Services Department  
Nassau County Board of County Commissioners  
96160 Nassau Place  
Yulee, Florida 32097  
(904)491-7370 EXT. 2808

*Nassau County Landfill*

**Golder Associates Inc.**

8933 Western Way, Suite 12  
Jacksonville, FL USA 32256  
Telephone (904) 363-3430  
Fax (904) 363-3445



September 22, 2005

993-3928.60

Nassau County Board of County Commissioners  
96160 Nassau Place  
Yulee, Florida 32097

Attention: Mr. Mike Mahaney, County Administrator

**RE: COST PROPOSAL FOR  
PREPARATION OF 2005 CLOSURE PERMIT RENEWAL APPLICATION  
CLOSED WEST NASSAU LANDFILL  
NASSAU COUNTY, FLORIDA**

Dear Mr. Mahaney:

Golder Associates Inc. (Golder) is pleased to submit this cost proposal to the Nassau County Board of County Commissioners (Board) for professional services related to the preparation of a closure permit renewal application, as identified in this scope of services, to the Florida Department of Environmental Protection (FDEP) for the Closed (Old) West Nassau Landfill. Golder will engage the services of our team member S2L, Incorporated (S2Li) on this project, and they have assisted in the preparation of this cost proposal.

In addition to the closure permit renewal application, Golder/S2Li will also prepare the Solid Waste Permit application in accordance with Rule 62-701, Florida Administrative Code (F.A.C.), dated 5-27-01. The closure permit application to be prepared in accordance with this scope of services is to include proposed modifications necessary to conform to current regulatory requirements. The current closure permit (Permit Number 0126326-002-SF) expires on February 20, 2006. FDEP requires that the renewal application be submitted to FDEP 60 days prior to the permit expiration date or by December 20, 2005. We have assumed that Nassau County will pay all permit application fees, providing a check to Golder/S2Li to include with the permit application.

## **SCOPE OF SERVICES**

### **Task 1 - Application for Closure Permit Renewal**

Golder/S2Li will prepare a Solid Waste Permit Application Report as required by the Chapter 62-701, F.A.C. for the renewal of the closure permit for the old closed section of the West Nassau Landfill. Parts A, B, M, and O through T will be addressed. Facility information that was submitted to the FDEP to support the expiring permit, and which is still valid, will not be re-submitted for permit renewal. Portions of the application not re-submitted will be marked "no substantial change" on the application form. The report will include the following sections:

1. Part A - General Information

Appropriate data for these sections of the permit application will be typewritten on the appropriate electronic application form.

2. Part B - Disposal Facility General Information

Appropriate data for these sections of the permit application will be typewritten on the appropriate electronic application form.

3. Part M – Water Quality and Leachate Monitoring Requirements

This section of the permit application will include the following:

- Update of the site monitoring report;
- Discussion of the effectiveness of the french drain system;
- Discussion of the effectiveness of the leachate storage and disposal system;  
and
- Update of the stormwater management system.

It is assumed that the County will provide Golder/S2Li with the data/information required to update or provide discussions as listed above, including groundwater monitoring reports and quarterly reports submitted for the french drain and leachate system.

4. Part O – Gas Management System Requirements

This section of the permit application will include an update of the landfill gas management system, including the active extraction system and the quarterly monitoring program.

5. Part P - Landfill Final Closure Requirements

- a. Closure schedule requirements will be marked as “No substantial change”.
- b. Closure permit general requirements will be marked as “No substantial change”. However, an update of the financial responsibility demonstration will be added.
- c. Closure report requirements will include several items marked as “No substantial change”.
- d. Closure design requirements will be marked as “No substantial change”. However, an updated discussion of the stormwater management system will be added.
- e. Closure operation plan will include several items marked as “No substantial change”. Items that need to be addressed and updated include:

- Update of the financial responsibility demonstration; and
- Update of the site monitoring report.

f. Justification of temporary closure will be marked as "Not applicable".

6. Part Q - Closure Procedures

This section will be marked as "No substantial change".

7. Part R - Long Term Care Requirements

This section will be marked as "No substantial change". However, the updated long-term care cost estimate submitted to FDEP in August 2005 will be resubmitted and included in an appendix. In addition, an updated post closure plan will be included in an appendix.

8. Part S - Financial Responsibility Requirements

This section will be marked as "No substantial change". However, an update of the financial responsibility demonstration will be added and included in an appendix.

9. Part T - Certification by Applicant and Engineer or Public Officer

Golder/S2Li will prepare the appropriate number of copies to be submitted to the County for execution. After receipt of the signature pages, these will be included in the executed form within the permit application report.

Once completed, Golder/S2Li will submit two draft copies of the solid waste permit application to the County for review and comment. The draft document will include the application form, attachments, figures, and drawings. After receipt of comments from County, Golder/S2Li will finalize the permit applications and submit four signed and sealed copies of the final solid waste permit application to FDEP and as many as three signed and sealed copies to the County. As stated above, we have assumed that Nassau County will pay all permit application fees.

**Task 2 - Response to Requests for Additional Information**

Golder/S2Li will prepare written responses to inquiries from regulatory agencies (RAIs) that may arise during the FDEP review period. This cost proposal includes addressing up to two RAIs from FDEP. If substantial additional work, such as new aerial photography, investigations, analyses, testing, design, or research is required to provide satisfactory responses to the RAIs, it would be considered beyond the scope of this cost proposal. However, Golder/S2Li will perform the additional work after receipt of approval of a modification to this proposal from the County.

**SCHEDULE**

As stated previously, the existing permit expires on February 20, 2006 and the FDEP requires submittal of the renewal application 60 days prior, or by December 20, 2005. The preparation of the renewal application is expected to require approximately 45 days, not including review time required by the County. It is assumed that the Board will consider this proposal at its October 12, 2005 meeting and, if approval is received, Golder/S2Li can begin work on this



project within one week. If the Board does not grant approval at the October 12, 2005 meeting, notice to proceed must be received from the County no later than October 20, 2005 to complete the application and meet the FDEP schedule.

### **COST ESTIMATE**

The Golder/S2Li cost estimate to complete this work is \$46,755 based on the scope of services as outlined above. A detailed breakdown of this cost estimate is presented in the attached Table 1, which includes the work S2Li will perform under the subcontractor costs. As noted previously, it is assumed that the County will pay all permit application fees, so those costs are not included herein.

Golder proposes to perform this work on a cost reimbursable not-to-exceed basis in accordance with the labor and unit rates listed in Table 1. The County will only be billed actual hours and expenses incurred on the project for work within the agreed scope of work. Direct expenses will be marked-up 10 percent for administrative purposes. Photocopies, computer and CADD time will be billed at the unit rates listed in Table 1. Travel and communications costs will not be billed to Nassau County as stated in our August 1998 proposal. The cost estimate will not be exceeded without prior authorization from Nassau County.

### **TERMS AND CONDITIONS**

This work will be performed under the Agreement for Consulting Services between Golder and the County, dated February 22, 1999.

Golder and S2Li appreciate this opportunity to provide our services to Nassau County. If you have any questions regarding this cost proposal, please do not hesitate to call.

Sincerely,

### **GOLDER ASSOCIATES INC.**



Wendy D. Karably  
Senior Consultant/Associate

Attachment

cc: Lee Pickett – Interim Solid Waste Director  
Omar Smith, S2Li

G:\Projects\993\993-39\993-3928\PROPOSAL\2005 prop\WNC PERM 2005.DOC

**TABLE 1**  
**Cost Estimate**  
**2005 Closure Permit Renewal Application**  
**Closed West Nassau Landfill**  
**Callahan, Nassau County, Florida**

LABOR		LABOR CATEGORY AND RATE										TOTAL HOURS	SUBTOTAL LABOR
		Principal \$165	Associate \$145	Senior Proj. Mgr. \$120	Senior Engineer \$105	Project Engineer \$90	Staff Engineer I \$80	Staff Engineer II \$70	Drafting \$60	Technician \$60	Clerical \$52		
TASK	DESCRIPTION												
001	Application for Closure Permit Renewal	0	40	0	6	0	60	0	12	0	12	130	\$12,574
002	Response to Request for Additional Info.	0	20	0	2	0	24	0	8	0	8	62	\$5,926
	<b>TOTALS:</b>	<b>0</b>	<b>60</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>84</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>20</b>	<b>192</b>	<b>\$18,500</b>

EXPENSES		Field Vehicle (day) \$75	Per Diem (day) \$25	Communi- cations (est.)	Mileage (mile) \$0.33	Shipping/ Postage (est.)	Lab Testing (est.)	Office Computer (hr) \$10	AutoCAD Computer (hr) \$20	Photo- copying (each) \$0.15	Drawing Reproduction (est.)	Subcon- tractors (est.)	SUBTOTAL EXPENSES
TASK	DESCRIPTION												
001	Application for Closure Permit Renewal	0	0	\$0	0	\$150	\$0	12	12	1,800	\$200	\$24,435	\$25,415
002	Response to Request for Additional Info.	0	0	\$0	0	\$50	\$0	8	8	500	\$100	\$2,375	\$2,840
	<b>TOTALS:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200</b>	<b>\$0</b>	<b>\$200</b>	<b>\$400</b>	<b>\$345</b>	<b>\$300</b>	<b>\$26,810</b>	<b>\$28,255</b>

COST SUMMARY				
TASK	DESCRIPTION	SUBTOTAL LABOR	SUBTOTAL EXPENSES	TASK TOTAL
001	Application for Closure Permit Renewal	\$12,574	\$25,415	\$37,989
002	Response to Request for Additional Info.	\$5,926	\$2,840	\$8,766
	<b>TOTALS</b>	<b>\$18,500</b>	<b>\$28,255</b>	<b>\$46,755</b>

Fwd: Melissa  
Cathy Lewis

**Lee Pickett**

---

**From:** Karably, Wendy [Wendy\_Karably@golder.com]  
**Sent:** Wednesday, September 28, 2005 3:04 PM  
**To:** Lee Pickett  
**Cc:** Omar Smith  
**Subject:** West Nassau Closure Permit Cost Revision  
**Importance:** High  
Lee/Charlotte

As discussed, the table attached to the Cost Proposal for the West Nassau Closure Permit Renewal was incorrect and I apologize for any mix-up. Attached is the revised table with the amount as stated in the text portion of the cost proposal dated September 22, 2005, which is \$46,755. With respect to the cost difference, the \$39,480 was the cost to perform these services in 2000 (permit renewal every 5 years) and the increase is due to increased labor cost over five years as well as an additional task to be performed by S2Li which is the stormwater management system inspection. The stormwater management system inspection is required to be conducted and included in the permit renewal, however, this work was performed in 2000 under a separate cost proposal.

Also, the permit fee for this renewal is \$2,000, but as stated in the cost proposal it is not included in Golder's costs.

Please let me know if you have any questions and again I apologize for the mix-up with the cost table.

Wendy

9/29/2005